

**Daniel W. Moore, Clerk**

Raleigh County Commission

215 Main Street | Beckley, West Virginia 25801 | (304) 255-9123

All documents returned by mail from our office will incur a postage fee.

Postage fees are located on the bottom of page 2

<b>TYPE OF INSTRUMENT</b>	<b>FIRST FIVE PAGES</b> <i>(Add \$1.00 for each additional page)</i>	<b>*REQUIRED DOCUMENT PRESERVATION FEE</b> <b>(up to 19 pages)</b> <i>(Add \$1.00 for each additional 10 pages)</i>	<b>TOTAL FOR RECORDING UP TO 5 PAGES &amp; DOC PRESERVATION FEE UP TO 19 PAGES</b>	<b>ADD \$1.00 TO TOTAL FOR EACH ADDITIONAL PAGE OVER 5 TO BE RECORDED</b>	<b>ADD \$1.00 DOCUMENT PRESERVATION FEE TO TOTAL FOR EACH 10 PAGES OVER 19</b>
<b>RECORDING DEED / DEED OF TRUST:</b>					
<b>Deed</b> <i>(with or without a plat)</i> <b>WV affordable Housing Trust fee also due on all Deeds with consideration</b> <i>(Sales Listing Form is required unless Quitclaim or Transfer on Death Deed)</i>	\$30.00 + \$20.00	\$2.00 *	\$52.00		
<b>Deed of Trust</b>	\$30.00	\$2.00 *	\$32.00		
<b>RECORDING MISCELLANEOUS DOCUMENTS:</b>					
Affidavit	\$10.00	\$2.00 *	\$12.00		
Assignments	\$10.00	\$2.00 *	\$12.00		
Certificate of Incorporation	\$10.00	\$2.00 *	\$12.00		
Church Trustee	\$1.00	\$2.00 *	\$3.00		
Execution	\$10.00	\$2.00 *	\$12.00		
Judgment	\$10.00	\$2.00 *	\$12.00		
Justification of Surety	\$2.50				
Land Contract	\$10.00	\$2.00 *	\$12.00		
Lease	\$10.00	\$2.00 *	\$12.00		
Lien	\$10.00	\$2.00 *	\$12.00		
Marriage License with Premarital Ed. Class	\$35.00	\$2.00 *	\$37.00		
Marriage License	\$55.00	\$2.00*	\$57.00		
Mechanics Lien	\$10.00	\$2.00 *	\$12.00		
Miscellaneous Recordings	\$10.00	\$2.00 *	\$12.00		
Modification Agreement	\$10.00	\$2.00 *	\$12.00		

<b>Recording Miscellaneous Documents Continued:</b>	<b>First 5 Pages</b>	<b>Doc Preservation Fee (up to 19 pages)</b>	<b>Total without additional Pages</b>	<b>Add \$1.00 to Total for Each Additional Page over 5 to be Recorded</b>	<b>Add \$1.00 to Total for Each Additional Page over 5 to be Recorded</b>
Order	\$10.00	\$2.00 *	<b>\$12.00</b>		
Plat or map (with no deed of conveyance)	\$10.00	\$2.00 *	<b>\$12.00</b>		
Power of Attorney	\$10.00	\$2.00 *	<b>\$12.00</b>		
Release	\$10.00	\$2.00 *	<b>\$12.00</b>		
Right of Way ( <i>with consideration</i> ) WV affordable Housing Trust fee \$20.00 also applies ( <i>Sales Listing Form is required</i> )	\$30.00 + \$20.00	\$2.00*	<b>\$52.00</b>		
Right of Way ( <i>without consideration</i> )	\$10.00	\$2.00 *	<b>\$12.00</b>		
Subordination Agreement	\$10.00	\$2.00 *	<b>\$12.00</b>		
Substitute Trustee	\$10.00	\$2.00 *	<b>\$12.00</b>		
Trustee's Report of Sale	\$40.00	\$2.00 *	<b>\$42.00</b>		
UCC Fixture Filing (Real Estate)	\$30.00	\$2.00 *	<b>\$32.00</b>		
UCC Filings (all other types)	\$10.00	\$2.00 *	<b>\$12.00</b>		
<b>CERTIFICATES (certified copies):</b>					
Birth, Death or Marriage Certificate	\$5.00				
Military Service Discharge (DD214)	No Fee				
<b>Copies-</b>					
	\$1.50 first two pages - \$1.00 each additional page				
Certification / Seal of County Clerk	\$1.00 per document				
Large Plat Map ( <i>Black and White</i> )	\$10.00 per map				
Large Plat Map ( <i>In Color</i> )	\$15.00 per map				
<b>POSTAGE FOR RETURNING DOCUMENTS BY MAIL:</b>					
1-5 Pages - \$1.00	26-35 Pages - \$2.50	56-65 Pages - \$4.00			
6-15 Pages - \$1.50	36-45 Pages - \$3.00	66-85 Pages - \$4.50			
16-25 Pages - \$2.00	46-55 Pages - \$3.50	86 and over - \$10.00			
* Document Preservation Fees are required and set by the legislature to archive and protect county records.					
<p><b>YOU MAY CALL TO VERIFY THE CORRECT FILING FEE IS CALCULATED BEFORE MAILING</b>          You are welcome to provide a self-addressed stamped envelope upon recording          to ensure you do not pay additional postage.</p>					