

Daniel W. Moore, Clerk

Raleigh County Commission

215 Main Street | Beckley, West Virginia 25801 | (304) 255-9123

All documents returned by mail from our office will incur a postage fee.

Postage fees are located on the bottom of page 2

TYPE OF INSTRUMENT	FIRST FIVE PAGES <i>(Add \$1.00 for each additional page)</i>	*REQUIRED DOCUMENT PRESERVATION FEE <i>(up to 19 pages)</i> <i>(Add \$1.00 for each additional 10 pages)</i>	TOTAL FOR RECORDING UP TO 5 PAGES & DOC PRESERVATION FEE UP TO 19 PAGES	ADD \$1.00 TO TOTAL FOR EACH ADDITIONAL PAGE OVER 5 TO BE RECORDED	ADD \$1.00 DOCUMENT PRESERVATION FEE TO TOTAL FOR EACH 10 PAGES OVER 19
RECORDING DEED / DEED OF TRUST:					
Deed <i>(with or without a plat)</i> WV affordable Housing Trust fee also due on all Deeds with consideration <i>(Sales Listing Form is required unless Quitclaim or Transfer on Death Deed)</i>	\$25.00 + \$20.00	\$2.00 *	\$47.00		
Deed of Trust	\$25.00	\$2.00 *	\$27.00		
RECORDING MISCELLANEOUS DOCUMENTS:					
Affidavit	\$10.00	\$2.00 *	\$12.00		
Assignments	\$10.00	\$2.00 *	\$12.00		
Certificate of Incorporation	\$10.00	\$2.00 *	\$12.00		
Church Trustee	\$1.00	\$2.00 *	\$3.00		
Execution	\$10.00	\$2.00 *	\$12.00		
Judgment	\$10.00	\$2.00 *	\$12.00		
Justification of Surety	\$2.50				
Land Contract	\$10.00	\$2.00 *	\$12.00		
Lease	\$10.00	\$2.00 *	\$12.00		
Lien	\$10.00	\$2.00 *	\$12.00		
Marriage License with Premarital Ed. Class	\$35.00	\$2.00 *	\$37.00		
Marriage License	\$55.00	\$2.00*	\$57.00		
Mechanics Lien	\$10.00	\$2.00 *	\$12.00		
Miscellaneous Recordings	\$10.00	\$2.00 *	\$12.00		
Modification Agreement	\$10.00	\$2.00 *	\$12.00		

Recording Miscellaneous Documents Continued:	First 5 Pages	Doc Preservation Fee (up to 19 pages)	Total without additional Pages	Add \$1.00 to Total for Each Additional Page over 5 to be Recorded	Add \$1.00 to Total for Each Additional Page over 5 to be Recorded
Order	\$10.00	\$2.00 *	\$12.00		
Plat or map (with no deed of conveyance)	\$10.00	\$2.00 *	\$12.00		
Power of Attorney	\$10.00	\$2.00 *	\$12.00		
Release	\$10.00	\$2.00 *	\$12.00		
Right of Way (<i>with consideration</i>) WV affordable Housing Trust fee \$20.00 also applies (<i>Sales Listing Form is required</i>)	\$30.00 + \$20.00	\$2.00*	\$52.00		
Right of Way (<i>without consideration</i>)	\$10.00	\$2.00 *	\$12.00		
Subordination Agreement	\$10.00	\$2.00 *	\$12.00		
Substitute Trustee	\$10.00	\$2.00 *	\$12.00		
Trustee's Report of Sale	\$40.00	\$2.00 *	\$42.00		
UCC Fixture Filing (Real Estate)	\$25.00	\$2.00 *	\$27.00		
UCC Filings (all other types)	\$10.00	\$2.00 *	\$12.00		
CERTIFICATES (certified copies):					
Birth, Death or Marriage Certificate	\$5.00				
Military Service Discharge (DD214)	No Fee				
Copies-					
	\$1.50 first two pages - \$1.00 each additional page				
Certification / Seal of County Clerk	\$1.00 per document				
Large Plat Map (<i>Black and White</i>)	\$10.00 per map				
Large Plat Map (<i>In Color</i>)	\$15.00 per map				
POSTAGE FOR RETURNING DOCUMENTS BY MAIL:					
1-5 Pages - \$1.00	26-35 Pages - \$2.50	56-65 Pages - \$4.00			
6-15 Pages - \$1.50	36-45 Pages - \$3.00	66-85 Pages - \$4.50			
16-25 Pages - \$2.00	46-55 Pages - \$3.50	86 and over - \$10.00			
* Document Preservation Fees are required and set by the legislature to archive and protect county records.					
<p>YOU MAY CALL TO VERIFY THE CORRECT FILING FEE IS CALCULATED BEFORE MAILING You are welcome to provide a self-addressed stamped envelope upon recording to ensure you do not pay additional postage.</p>					

PROBATE FEES

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Affidavit for Small Estate	\$10.00	\$2.00	\$12.00		
Appointment of Executor/Administrator	\$10.00	\$2.00	\$12.00		
Appraisalment (Recording)	\$10.00	\$2.00	\$12.00		
Bond	\$10.00	\$2.00	\$12.00		
Certification / Small Estate	\$2.50				
Claim Against Estate	\$10.00	\$2.00	\$12.00		
Letters of Administration	\$2.50				
Publication – Appraisalment	\$20.00				
Publication – Settlement	\$10.00				
Release Claim Against Estate	\$10.00	\$2.00	\$12.00		
Settlement	\$10.00	\$2.00	\$12.00		
Waiver of Final Settlement	\$10.00	\$2.00	\$12.00		
Will	\$10.00	\$2.00	\$12.00		
POSTAGE FOR RETURNING DOCUMENTS BY MAIL:					
Small Estate - \$2.00 Flat Fee					
All other Probate Procedures - \$5.00 Flat Fee					
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