

Daniel W. Moore, Clerk

Raleigh County Commission
215 Main Street
Beckley, West Virginia 25801
(304) 255-9123

Effective July 1, 2021 the Raleigh County Clerk's Office will be implementing a new billing schedule, based upon an increase in the Document Preservation Fee. Additionally, all documents returned by mail from our office will incur a postage fee. Please see the next page of this schedule for the fees for Postage. You are welcome to provide a self-addressed stamped envelope upon recording to ensure you do not pay additional in postage.

YOU MAY ALSO CALL TO VERIFY THE CORRECT FILING FEE IS CALCULATED BEFORE MAILING.

TYPE OF INSTRUMENT	FIRST FIVE PAGES	EACH ADDITIONAL PAGE	* DOCUMENT PRESERVATION FEE (up to 19 pages)	* DOCUMENT PRESERVATION FEE (after 19 pages is \$1.00 for each additional 10 pages)
DEED / DEED OF TRUST:				
Deed (with or without a plat) WV affordable Housing Trust fee also due on all Deeds with consideration (Sales Listing Form is required unless Quitclaim or Transfer on Death Deed)	\$25.00 \$20.00	\$1.00	\$2.00 *	\$1.00 *
Deed of Trust	\$25.00	\$1.00	\$2.00 *	\$1.00 *
MISCELLANEOUS:				
Affidavit	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Assignments	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Certificate of Incorporation	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Church Trustee	\$1.00	\$1.00	\$2.00 *	\$1.00 *
Execution	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Judgment	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Justification of Surety	\$2.50			
Land Contract	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Lease	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Lien	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Marriage License with Premarital Ed. Class	\$35.00		\$2.00 *	\$1.00 *
Marriage License	\$55.00		\$2.00*	\$1.00 *
Mechanics Lien	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Miscellaneous Recordings	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Modification Agreement	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Order	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Plat or map (with no deed of conveyance)	\$10.00		\$2.00 *	\$1.00 *
Power of Attorney	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Release	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Right of Way (with consideration) WV affordable Housing Trust fee \$20.00 also applies (Sales Listing Form is required)	\$30.00 \$20.00	\$1.00	\$2.00*	\$1.00 *
Right of Way (without consideration)	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Subordination Agreement	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Substitute Trustee	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Trustee's Report of Sale	\$40.00	\$1.00	\$2.00 *	\$1.00 *
UCC Fixture Filing (Real Estate)	\$25.00	\$1.00	\$2.00 *	\$1.00 *
UCC Filings (all other types)	\$10.00	\$1.00	\$2.00 *	\$1.00 *
TYPE OF INSTRUMENT	FIRST FIVE	EACH ADDITIONAL	* DOCUMENT PRESERVATION	* DOCUMENT PRESERVATION

	PAGES	PAGE	FEE (up to 19 pages)	FEE (after 19 pages is \$1.00 for each additional 10 pages)
PROBATE:				
Unless a Small Estate Affidavit is filed, a Fiduciary fee will be incurred, in addition to document fees, based on the gross assets of the Estate. Fees range between \$80 and \$250.				
Affidavit for Small Estate	\$10.00		\$2.00 *	\$1.00 *
Appointment of Executor/Administrator	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Appraisal (Recording)	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Bond	\$10.00		\$2.00 *	\$1.00 *
Certification / Small Estate	\$2.50			
Claim Against Estate	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Letters of Administration	\$2.50			
Publication – Appraisal	\$20.00			
Publication – Settlement	\$10.00			
Release Claim Against Estate	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Settlement	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Waiver of Final Settlement	\$10.00	\$1.00	\$2.00 *	\$1.00 *
Will	\$10.00	\$1.00	\$2.00 *	\$1.00 *
CERTIFICATES:				
Birth, Death or Marriage Certificate	\$5.00			
Service Discharge (DD214)	No Fee			
COPIES:				
Copies	\$1.50 first two pages - \$1.00 each additional page			
Certification / Seal of County Clerk	\$1.00 per document			
Large Plat Map (Black and White)	\$10.00 per map			
Large Plat Map (In Color)	\$15.00 per map			
POSTAGE FOR RETURNING DOCUMENTS BY MAIL:				
1-5 Pages - \$1.00				
6-15 Pages - \$1.50				
16-25 Pages - \$2.00				
26-35 Pages - \$2.50				
36-45 Pages - \$3.00				
46-55 Pages - \$3.50				
56-65 Pages - \$4.00				
66-85 Pages - \$4.50				
Over 86 - \$10.00				